

# <Project Name> – planning with knowledge in mind



By <Project Manager Name>

<Date>

Revision

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<p><b>Project Overview</b></p> <p>Executive Summary</p>	<p><b>Step 1 - FORM</b></p> <p>The Problem, Need and Solution</p> <p>Knowledge Goal, Knowledge Gap</p> <p>Stakeholders, Collaborators, Communication plan</p> <p>Budget, timeframe</p>	<p><b>Step 3 - ADOPT</b></p> <p>Expectations</p> <p>Roll-out plan</p> <p>Roadblocks</p> <p>Efficacy, reliability</p>					
<p>Picture of the business need / idea / solution / team</p>	<p><b>Step 2 - CREATE</b></p> <p>Collaboration activities</p> <p>Testing the solution      Testing the new knowledge</p> <p>Energising Activities</p>	<p><b>Step 4 - CRITIQUE</b></p> <p>Feedback process, resources</p> <p>Benefits Realisation</p> <p>Learnings</p>					
<table border="1"> <tr> <td data-bbox="76 1145 380 1228">Trust</td> <td data-bbox="380 1145 685 1316" rowspan="2">Traffic lights for measured outcomes</td> </tr> <tr> <td data-bbox="76 1228 380 1316">Energy</td> </tr> <tr> <td colspan="2" data-bbox="76 1316 685 1412">Current Stage</td> </tr> </table>	Trust	Traffic lights for measured outcomes	Energy	Current Stage			
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